

Franklin-Hart County Airport Authority
P.O. Box 392
Carnesville, GA 30521
823 Airport Rd.
Canon, GA 30520

Franklin-Hart Airport Authority

Meeting Minutes January 6, 2022 Called Meeting 2:00 PM 18A FBO

- 2:00 PM Call to Order
- Establishment of Quorum
 - Attendees Eddie Addison (Chair), Mike Ward (Vice-Chair), Kevin McCraney (Sec/Treas),
 Mark Brown, Jonathon "Bo" Rowland, Woodson "Woody" McFarlin
 - Guests Drew Dotson-Hartwell Sun, Sean Kilpatrick

Prayer-Mike Ward voiced a prayer

- Pledge of Allegiance
- Approve Agenda
 - Motion to approve by Mike Ward, seconded by Woody McFarlin, approved unanimously.
- Secretary Report
 - Approve minutes from September 1, 2021 McCraney noted a copy/paste error on the header that had July 7, 2021 as the meeting date. Bo Rowland made a motion to correct the date to September 1, 2021 and approve, seconded by Mike Ward, approved unanimously.
 - Treasurer Update Copies of the August, September, and October 2021 financials were provided at the meeting. Kevin McCraney reviewed the financials (attached). November and December 2021 financials were not available at the time of the meeting.
 - Operating and Fuel Account It was noted by McCraney that the large beginning balance on the August operating financials was due to the GDOT reimbursement for the final payment on phase 2 of the parallel taxiway project.
 - ODOT Audit Jay Greene (auditor) contacted us to say he was unable to locate the ledgers for July to December of 2019. These were being maintained by Franklin County at the time. A search of the files we received from Franklin County only revealed ledgers from July and October. August, September, November, and December were missing. Jay Greene was instructed by Addison and McCraney to continue with the FY ending June 2021. FY 2021 is legally required by GDOT since we met the \$750,000 annual threshold for auditing during that time period. Bo Rowland made a motion to investigate having Grizzle, Glenn, Adams, &

Martin reconstruct the missing ledgers for us so we would have continuity from the previous audit we had done ending FY 2019, Mark Brown seconded, passed unanimously. We will try to have a price by the next authority meeting.

Old Business

- Fuel Sump Recovery System system has been installed and operating. Mark Brown shared that waste has virtually been eliminated as fuel is now returned to the tank minus the impurities. Discussion around the costs of having the system wired. Intrinsically safe wiring was required and cost \$4,500 more to complete. Costs were paid out of the Operating account. Funds from Hart County were used to pay for the installation costs of \$11,535.
- Phase 2 Taxiway Update there are \$2,000 remaining in the local funds we received from Hart and Franklin County. TCA (lighting contractor) claims we still owe \$1,250 on one of their invoices. We are disputing this charge as it was shown on the last invoice we paid. Once Croy Engineering resolves this issue, we will discuss the return of the remaining funds with both counties or use at the airport if allowed to retain.

New Business

- Airplane Inventory Update Mike Ward and Eddie Addison have completed the inventory update for the FAA and the airport ranking is now "Local" as compared to the lower classification of "Basic". We were told this has not been updated since 2007 and discovered when we noticed Elbert County Airport was receiving more funds than the Franklin-Hart Airport. We lost \$63,000 in Covid and infrastructure funding as compared to Elberton due to the lack of updates. We should be awarded the same as Elberton going forward. It was noted during the inventory and discussed that Asa "Bud" Brown does not have a flyable aircraft in his hangar but is looking for one. FAA regulations require that a flyable aircraft be housed in each hangar in an airport that receives federal funds.
- American Rescue Plan Act contract Copies of the contract were provided by email.
 This is for \$22,000 in reimbursement funds from Covid funding. Past fuel purchases will be used as documented expenses. Mike Ward made a motion to approve the contract with GDOT, seconded by Woody McFarlin, approved unanimously.
- Infrastructure Bill Funding We were recently notified that Franklin Hart airport will be eligible for \$110,000 from the infrastructure bill that recently passed. No action necessary at this time and more details will follow. This is compared to \$159,000 that Elberton received and was noted during the inventory discussion.
- o Grizzle, Glenn, Adams, and Martin (GGAM) MOU reviewed and discussed new MOU from GGAM. This is the CPA firm that has managed our books since January 2020. This would be an increase from \$80 to \$275 per month. This is a significant increase, but it was noted that duties had greatly increased for the accounting firm. Kevin McCraney made a motion to approve the new MOU, seconded by Mike Ward, passed unanimously.

- Intergovernmental Agreement (IGA) with Franklin County IGA offers Franklin County's services for vegetation management and lists the costs to be paid by the airport. This is an "on demand" service and will only be used at our request. The need to have areas around the airport maintained was discussed. Bo Rowland made a motion to approve the IGA with Franklin County, seconded by Mark Brown, passed unanimously.
- Croy Engineering Discussed Kris Erwin (project manager) is no longer employed by
 Croy Engineering. Croy will be appointing a new project manager for us soon.
- Perry Brothers Aviation Fuels Company David Perry and Jacob Peed came in during the meeting and asked to address the authority about becoming our fuel provider. Our contract with Titan Fuels has expired and we are currently in negotiations. Perry Brothers is based in Americus but delivers fuel in our area. Chairman Addison discussed the need to market to a larger area to increase customers, particularly in Jet A sales. David Perry said he would review our needs and send a proposal. No action taken at this time.
- Adjourn Motion to adjourn the meeting by Bo Rowland, seconded by Mike Ward, passed unanimously. Meeting was adjourned at 3:17 PM.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: ___March 3, 2022

J. Kevin McCraney
Secretary/Treasurer

Franklin-Hart Airport Authority Balance Sheet As of August 31, 2021

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	55,670.17
11110 · Cash-Operating Acct	383,916.64
Total Checking/Savings	439,586.81
Accounts Receivable	
11000 · Accounts Receivable	-321.00
Total Accounts Receivable	-321.00
Other Current Assets	
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,754.70
Total Current Assets	407,511.11
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	334,118.29
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
20000 · *Accounts Payable	6,050.29
Total Accounts Payable	6,050.29
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	3,266.34
Total Liabilities	3,266.34
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	39,127.95
34115 · Income Clearing Acct	-10,834.51
Net Income	330,275.05
Total Equity	330,851.95
TOTAL LIABILITIES & EQUITY	334,118.29

Franklin-Hart Airport Authority Profit & Loss by Class August 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	2,686.00	2,686.00
39215 · Airport Sales of Fuel	14,252.94	0.00	14,252.94
Total Income	14,252.94	2,686.00	16,938.94
Expense			
52220 · Repair & Maint Contracts	534.00	0.00	534.00
52221 · Repair/Maint Bld Grounds	585.00	0.00	585.00
53123 · Electricity	0.00	566.00	566.00
53167 · Other Supplies	0.00	55.00	55.00
53175 · Fuel Purchases Airport	17,439.60	0.00	17,439.60
58121 · Loan Principal	0.00	1,008.00	1,008.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	18,558.60	1,639.00	20,197.60
Net Ordinary Income	-4,305.66	1,047.00	-3,258.66
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	875.00	875.00
40005 · Franklin Co BOC Allotment	0.00	1,750.00	1,750.00
40010 ⋅ GDOT Grant	0.00	324,886.78	324,886.78
Total Other Income	0.00	327,511.78	327,511.78
Net Other Income	0.00	327,511.78	327,511.78
Net Income	-4.305.66	328,558.78	324,253.12

Franklin-Hart Airport Authority Profit & Loss by Class July through August 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	5,372.00	5,372.00
39215 · Airport Sales of Fuel	19,583.09	0.00	19,583.09
39220 · Vendor's Compensation	14.18	0.00	14.18
Total Income	19,597.27	5,372.00	24,969.27
Expense			
52220 · Repair & Maint Contracts	534.00	40.50	574.50
52221 · Repair/Maint Bld Grounds	1,235.00	447.74	1,682.74
52360 · Dues and Fees	0.00	300.00	300.00
53121 · Water/Sewage	0.00	14.65	14.65
53123 · Electricity	0.00	1,095.00	1,095.00
53125 · Sales Tax Expense	472.75	0.00	472.75
53167 · Other Supplies	0.00	55.00	55.00
53175 · Fuel Purchases Airport	17,439.60	0.00	17,439.60
58121 · Loan Principal	0.00	2,016.00	2,016.00
67000 · Bank Service Charges	0.00	20.00	20.00
Total Expense	19,681.35	3,988.89	23,670.24
Net Ordinary Income	-84.08	1,383.11	1,299.03
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	875.00	875.00
40005 · Franklin Co BOC Allotment	0.00	3,500.00	3,500.00
40010 · GDOT Grant	0.00	324,601.02	324,601.02
Total Other Income	0.00	328,976.02	328,976.02
Net Other Income	0.00	328,976.02	328,976.02
let Income	-84.08	330,359.13	330,275.05

Franklin-Hart Airport Authority

Reconciliation Summary

11110 · Cash-Operating Acct, Period Ending 08/31/2021

	Aug 31, 21	
Beginning Balance		57,040.75
Cleared Transactions		
Checks and Payments - 9 items	-3,396.89	
Deposits and Credits - 7 items	330,272.78	
Total Cleared Transactions	326,875.89	
Cleared Balance		383,916.64
Register Balance as of 08/31/2021		383,916.64
New Transactions		
Checks and Payments - 8 items	-324,094.83	
Deposits and Credits - 1 item	772.00	
Total New Transactions	-323,322.83	
Ending Balance		60,593.81

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Franklin-Hart Airport Authority Balance Sheet As of September 30, 2021

	Sep 30, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	65,495.09
11110 · Cash-Operating Acct	61,734.96
Total Checking/Savings	127,230.05
Accounts Receivable	
11000 · Accounts Receivable	-1,807.00
Total Accounts Receivable	-1,807.00
Other Current Assets	
12000 · Undeposited Funds	793.00
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-30,961.70
Total Current Assets	94,461.35
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	21,068.53
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	5,050.29
Total Accounts Payable	5,050.29
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	2,266.34
Total Liabilities	2,266.34
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	39,127.95
34115 · Income Clearing Acct	-10,834.51
Net Income	18,225.29
Total Equity	18,802.19
TOTAL LIABILITIES & EQUITY	21,068.53

Franklin-Hart Airport Authority Profit & Loss by Class September 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	3,186.00	3,186.00
39215 · Airport Sales of Fuel	10,994.92	0.00	10,994.92
Total Income	10,994.92	3,186.00	14,180.92
Expense			
52220 · Repair & Maint Contracts	0.00	268.97	268.97
52221 · Repair/Maint Bld Grounds	1,170.00	75.00	1,245.00
52360 · Dues and Fees	0.00	100.00	100.0
53121 · Water/Sewage	0.00	18.75	18.7
53123 · Electricity	0.00	567.00	567.0
53167 · Other Supplies	0.00	7.38	7.3
58121 · Loan Principal	0.00	1,008.00	1,008.0
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	1,170.00	2,055.10	3,225.10
Net Ordinary Income	9,824.92	1,130.90	10,955.82
Other Income/Expense			
Other Income			
40010 · GDOT Grant	0.00	-323,005.58	-323,005.58
Total Other Income	0.00	-323,005.58	-323,005.58
Net Other Income	0.00	-323,005.58	-323,005.58
et Income	9,824.92	-321,874.68	-312,049.76

Franklin-Hart Airport Authority Profit & Loss by Class July through September 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	8,558.00	8,558.00
39215 · Airport Sales of Fuel	30,578.01	0.00	30,578.01
39220 · Vendor's Compensation	14.18	0.00	14.18
Total Income	30,592.19	8,558.00	39,150.19
Expense			
52220 · Repair & Maint Contracts	534.00	309.47	843.47
52221 · Repair/Maint Bld Grounds	2,405.00	522.74	2,927.74
52360 · Dues and Fees	0.00	400.00	400.00
53121 · Water/Sewage	0.00	33.40	33.40
53123 · Electricity	0.00	1,662.00	1,662.00
53125 · Sales Tax Expense	472.75	0.00	472.75
53167 · Other Supplies	0.00	62.38	62.38
53175 · Fuel Purchases Airport	17,439.60	0.00	17,439.60
58121 · Loan Principal	0.00	3,024.00	3,024.00
67000 · Bank Service Charges	0.00	30.00	30.00
Total Expense	20,851.35	6,043.99	26,895.34
Net Ordinary Income	9,740.84	2,514.01	12,254.85
Other Income/Expense Other Income			
40000 · Hart Co BOC Allotment	0.00	875.00	875.00
40005 · Franklin Co BOC Allotment	0.00	3,500.00	3,500.00
40010 · GDOT Grant	0.00	1,595.44	1,595.44
Total Other Income	0.00	5,970.44	5,970.44
Net Other Income	0.00	5,970.44	5,970.44
Net Income	9,740.84	8,484.45	18,225.29

Franklin-Hart Airport Authority Reconciliation Summary 11102 · Cash-Airport/Fuel Acct, Period Ending 09/30/2021

	Sep 30, 21	
Beginning Balance		55,670.17
Cleared Transactions		
Checks and Payments - 1 item	-585.00	
Deposits and Credits - 2 items	10,994.92	
Total Cleared Transactions	10,409.92	
Cleared Balance		66,080.09
Uncleared Transactions		
Checks and Payments - 1 item	-585.00	
Total Uncleared Transactions	-585.00	
Register Balance as of 09/30/2021		65,495.09
New Transactions		
Checks and Payments - 4 items	-46,495.55	
Deposits and Credits - 1 item	14,393.24	
Total New Transactions	-32,102.31	
Ending Balance		33,392.78

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Franklin-Hart Airport Authority Reconciliation Summary 11110 · Cash-Operating Acct, Period Ending 09/30/2021

	Sep 30, 21	
Beginning Balance Cleared Transactions		383,916.64
Checks and Payments - 14 items	-325.862.21	
	3,879.00	
Deposits and Credits - 3 items	3,879.00	
Total Cleared Transactions	-321,983.21	
Cleared Balance		61,933.43
Uncleared Transactions		
Checks and Payments - 1 item	-198.47	
Total Uncleared Transactions	-198.47	
Register Balance as of 09/30/2021		61,734.96
New Transactions		
Checks and Payments - 14 items	-4,264.26	
Deposits and Credits - 7 items	6,295.00	
Total New Transactions	2,030.74	
Ending Balance		63,765.70

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Franklin-Hart Airport Authority Balance Sheet As of October 31, 2021

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	33,392.78
11102 · Cash-Airport/Fuel Acct 11110 · Cash-Operating Acct	65,161.73
Total Checking/Savings	98,554.51
Accounts Receivable	
11000 · Accounts Receivable	-1,200.00
Total Accounts Receivable	-1,200.00
Other Current Assets	
12000 · Undeposited Funds	386.00
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,368.70
Total Current Assets	65,985.81
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	-7,407.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	4,440.29
Total Accounts Payable	4,440.29
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	1,656.34
Total Liabilities	1,656.34
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	39,127.95
34115 · Income Clearing Acct	-10,834.51
Net Income	-9,640.25
Total Equity	-9,063.35
TOTAL LIABILITIES & EQUITY	-7,407.01

Franklin-Hart Airport Authority Profit & Loss by Class October 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	5,502.00	5,502.00
39215 · Airport Sales of Fuel	14,393.24	0.00	14,393.24
39220 · Vendor's Compensation	24.64	0.00	24.64
Total Income	14,417.88	5,502.00	19,919.88
Expense			
52120 · Professional & Legal	0.00	390.00	390.00
52220 · Repair & Maint Contracts	11,535.28	70.50	11,605.78
52221 · Repair/Maint Bld Grounds	0.00	135.00	135.00
52222 · Equipment Repair	0.00	48.23	48.23
53121 · Water/Sewage	0.00	16.50	16.50
53123 · Electricity	0.00	462.00	462.00
53125 · Sales Tax Expense	821.46	0.00	821.46
53175 · Fuel Purchases Airport	34,163.45	0.00	34,163.45
58121 · Loan Principal	0.00	1,008.00	1,008.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	46,520.19	2,140.23	48,660.42
Net Ordinary Income	-32,102.31	3,361.77	-28,740.54
Other Income/Expense Other Income			
40000 · Hart Co BOC Allotment	0.00	875.00	875.00
Total Other Income	0.00	875.00	875.00
Net Other Income	0.00	875.00	875.00
let Income	-32,102.31	4,236.77	-27,865.54

Franklin-Hart Airport Authority Profit & Loss by Class July through October 2021

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	14,060.00	14,060.00
39215 · Airport Sales of Fuel	44,971.25	0.00	44,971.25
39220 · Vendor's Compensation	38.82	0.00	38.82
Total Income	45,010.07	14,060.00	59,070.07
Expense			
52120 · Professional & Legal	0.00	390.00	390.00
52220 · Repair & Maint Contracts	12,069.28	379.97	12,449.2
52221 · Repair/Maint Bld Grounds	2,405.00	657.74	3,062.74
52222 Equipment Repair	0.00	48.23	48.23
52360 · Dues and Fees	0.00	400.00	400.0
53121 · Water/Sewage	0.00	49.90	49.9
53123 · Electricity	0.00	2,124.00	2,124.0
53125 · Sales Tax Expense	1,294.21	0.00	1,294.2
53167 · Other Supplies	0.00	62.38	62.3
53175 · Fuel Purchases Airport	51,603.05	0.00	51,603.0
58121 · Loan Principal	0.00	4,032.00	4,032.0
67000 · Bank Service Charges	0.00	40.00	40.0
Total Expense	67,371.54	8,184.22	75,555.76
Net Ordinary Income	-22,361.47	5,875.78	-16,485.69
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	1,750.00	1,750.0
40005 · Franklin Co BOC Allotment	0.00	3,500.00	3,500.00
40010 · GDOT Grant	0.00	1,595.44	1,595.4
Total Other Income	0.00	6,845.44	6,845.44
Net Other Income	0.00	6,845.44	6,845.4
let Income	-22,361.47	12,721.22	-9,640.2

Franklin-Hart Airport Authority

Reconciliation Summary

11102 · Cash-Airport/Fuel Acct, Period Ending 10/31/2021

	Oct 31, 21	
Beginning Balance		66,080.09
Cleared Transactions Checks and Payments - 5 items Deposits and Credits - 1 item	-47,080.55 14,393.24	
Total Cleared Transactions	-32,687.31	
Cleared Balance		33,392.78
Register Balance as of 10/31/2021		33,392.78
Ending Balance		33 392 78

Franklin-Hart Airport Authority Reconciliation Summary 11110 · Cash-Operating Acct, Period Ending 10/31/2021

	Oct 31, 21	
Beginning Balance Cleared Transactions		61,933.43
	2 002 70	
Checks and Payments - 9 items	-2,903.70	
Deposits and Credits - 6 items	6,177.00	
Total Cleared Transactions	3,273.30	
Cleared Balance		65,206.73
Uncleared Transactions		
Checks and Payments - 1 item	-45.00	
Total Uncleared Transactions	-45.00	
Register Balance as of 10/31/2021		65,161.73
New Transactions		
Checks and Payments - 5 items	-1,514.03	
Deposits and Credits - 2 items	993.00	
Total New Transactions	-521.03	
Ending Balance		64,640.70

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